

## CHANGE CONTROL ACTIVITIES SCHEDULE

**As Of -- WEEK ENDING 09/20/2002**

No.	Item	Start Date	Details	Status	U	Date Ended
01	PeopleSoft - HR  Ref: Kari Alverson	Each Friday on PR Check Issue day	<b>ACTIVITY:</b> Update HRSBOX, HRQA, and HRTEST databases throughout the day. ..... <b>LOCATION:</b> N/A ..... <b>IMPACT:</b> These databases will be unavailable during the updates.	Ongoing.		N/A
02	PeopleSoft - HR  Ref: Kari Alverson	Monday to Wednesday of each Payroll week	<b>ACTIVITY:</b> Bring down HRPROD Application Server from <b>10am Monday</b> until <b>8am Wednesday</b> . ..... <b>LOCATION:</b> N/A ..... <b>IMPACT:</b> The server will be unavailable during this period of the <u>Payroll week</u> .	Ongoing.		N/A
03	PeopleSoft - HR  Ref: Kari Alverson	To Be Determined	<b>ACTIVITY:</b> Apply patches to the HR Production areas from <b>7am</b> until <b>9am</b> . ..... <b>LOCATION:</b> N/A ..... <b>IMPACT:</b> The server will be unavailable during this period.	Waiting for the arrival of the next scheduled Start Date.		
04	PeopleSoft - FS  Ref: Cheri Detweiler	Each Friday between 1st & 2nd PR Check Issue days	<b>ACTIVITY:</b> Update FSSBOX, FSQA, and FSTEST databases from FSPROD data throughout the day. ..... <b>LOCATION:</b> N/A ..... <b>IMPACT:</b> These databases will be unavailable during the updates on those days.	Ongoing.		N/A
05	PeopleSoft - FS  Ref: Cheri Detweiler	To Be Determined	<b>ACTIVITY:</b> Apply patches to the FS Production areas from <b>7am</b> until <b>9am</b> . ..... <b>LOCATION:</b> N/A ..... <b>IMPACT:</b> The server will be unavailable during this period.	Waiting for decision.		N/A
06	Computer Systems  Ref: Rich Anderson	Each Sunday between 3am and 9am	<b>ACTIVITY:</b> Perform maintenance and upgrades on network systems. ..... <b>LOCATION:</b> ISD Computer Room. ..... <b>IMPACT:</b> All City network systems will be unavailable during this period.	Ongoing.		N/A
83	Oracle Patch -- <b>Hafnium</b>  Ref: Kari Alverson	To Be Announced	<b>ACTIVITY:</b> Apply patch to Oracle database on server <b>Hafnium</b> . ..... <b>LOCATION:</b> N/A ..... <b>IMPACT:</b> This database will unavailable during the patch update.	Waiting for Start Date decision.		

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No.	Item	Start Date	Details	Status	U	Date Ended
84	GroupWise Client Upgrade  Ref: Paul Pedron	Monday, 09/16/2002 thru Friday, 09/20/2002	<b>ACTIVITY:</b> Upgrade GroupWise client to version 6.0.2. ..... <b>LOCATION:</b> <i>City Hall.</i> ..... <b>IMPACT:</b> User will be prompted to install. Approx. 3-5 minutes per machine. May automatically restart during update.	Waiting for the arrival of scheduled Start Date.		
85	GroupWise Client Upgrade  Ref: Paul Pedron	Monday, 09/23/2002 thru Friday, 09/27/2002	<b>ACTIVITY:</b> Upgrade GroupWise client to version 6.0.2. ..... <b>LOCATION:</b> <i>RDA / Parks</i> ..... <b>IMPACT:</b> User will be prompted to install. Approx. 3-5 minutes per machine. May automatically restart during update.	Waiting for the arrival of scheduled Start Date.		
86	GroupWise Client Upgrade  Ref: Paul Pedron	Monday, 09/30/2002 thru Friday, 10/04/2002	<b>ACTIVITY:</b> Upgrade GroupWise client to version 6.0.2. ..... <b>LOCATION:</b> <i>Convention Center / FAX</i> ..... <b>IMPACT:</b> User will be prompted to install. Approx. 3-5 minutes per machine. May automatically restart during update.	Waiting for the arrival of scheduled Start Date.		
87	GroupWise Client Upgrade  Ref: Paul Pedron	Monday, 10/07/2002 thru Friday, 10/11/2002	<b>ACTIVITY:</b> Upgrade GroupWise client to version 6.0.2. ..... <b>LOCATION:</b> <i>Fire / MSC</i> ..... <b>IMPACT:</b> User will be prompted to install. Approx. 3-5 minutes per machine. May automatically restart during update.	Waiting for the arrival of scheduled Start Date.		
88	Nugget Server  Ref: Kari Alverson	Thursday, 09/12/2002, 10am thru noon	<b>ACTIVITY:</b> Install a one gigabyte network card into Nugget to improve performance connecting to the network. ..... <b>LOCATION:</b> <i>ISD Computer Room.</i> ..... <b>IMPACT:</b> During the install, Nugget will be unavailable and this will affect the SourceSafe system, along with the following databases: TEST, FIRE, WTST, STET, MWBT, RSKD, TAGI, ORACL, FRST, STST.	Completed.	U	09/12/2002

89	Zinc Server	To Be Determined	<p><b>ACTIVITY:</b> Install a one gigabyte network card into Zinc to increase backup speed.</p> <p>.....</p> <p><b>LOCATION:</b> ISD Computer Room.</p> <p>.....</p> <p><b>IMPACT:</b> During the install, Zinc will be unavailable.</p>	Waiting for the results of the test on Nugget.		
	Ref: Kari Alverson					

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